

FAME Pipeline Committee Meeting

Meeting Minutes

March 8, 2011

8 AM

Present: Eileen Rucinski, Darrin Brentnall, Karen Springmeier, Linda Cunningham, Stacy DiMora, Jeff Dillon, Charlie Schaufelberger, Pete Boldt

Next meeting: **[Date]** May 13

[time] 8 AM

[Location] Lyons National Bank – Macedon location

I. Topics Discussed

- Members introduced themselves
- Review of past initiatives
- Goals for 2011
 - Internships
 - Job Fairs and Career Fairs
 - Plant Tours

II. Discussion

The committee members reviewed past goals and how the current goals continue to support the past goals. This year we will focus on 2 -3 goals so the focus does not get diluted.

Internships

Goal – To have as many internship as there are FAME manufacturing members. Eileen will contact Michele to get the exact number and names of those companies

Stacy said that Optimax will have anywhere from 6 – 12 internships. They will utilize high school and college students.

Question came up on how to coordinate all the information about internships and how to track results. Karen Springmeier suggested that Linda Cunningham the WIB Internship Coordinator could be utilized to do this. Linda would interview the intern candidates and also meet with the manufacturers. Linda would hold the database of internship candidates and would them be able to match them up to the manufacturers that would be the best fit.

Charlie Schaufelgerger suggested that Michele send out information to the manufactures about the internships and get back from them what positions they would have for the interns and what the qualifications would be.

Karen suggested that we have an end of year Celebration for the interns and the manufacturers that participated. This event could be help at the FLCC Victor location.

Job and Career Fairs

Goal – To have all job and career fairs posted in one place so that all members will have access to the information. It was agreed that information would be sent to Michele to post on the FAME calendar. We will get information from the various BOCES as well as other venues. Pipeline committee will work off of the FAME

member list to target companies that are willing to represent FAME at Job and Career Fairs in their area. This list will be divided up for members to contact.

Plant Tours

Goal – To create list of FAME member companies that are willing to have plant tours for students. The target age group would be 8th to 10th graders. The group decided that since it is late in the current school year to schedule tours, this action item can be deferred until after the school year is done.