

FAME Pipeline Committee Meeting

Meeting Minutes

May 6, 2011

8 AM

Present: Eileen Rucinski, Darrin Brentnall, Karen Springmeier, Stacy DiMora, Pete Boldt, Dwight Krueter

Next meeting: **[Date]** June 24

[time] 8 AM

[Location] Lyons National Bank – Macedon location

I. Topics Discussed

- Internships
- Job Fairs and Career Fairs
- Plant Tours

II. Internships

The committee members present at the meeting split the list of the FAME manufacturing members amongst them. Each has a list of companies to contact about internships.

Goal – Have information back by June 1st.

Questions to ask:

- Are you interested in internships? If so, what type of interns are you looking for (HS/College, position, age requirements, etc?)
- Do you currently have interns?
 - How many?
 - Paid/Unpaid?
- Attempt to get a job description

Once the information back, it will be broadcasted out to members.

Job and Career Fairs

Pete Boldt will be collecting information on companies looking for high school interns. Karen Springmeier will be collecting information on companies looking for college interns.

May 19th, BOCES is having a career fair from 9-11am.

Karen Springmeier will be sending out an e-mail to schools to ask about job fairs, and when they are taking place. This will help companies know what is available, and represent FAME and manufacturing accordingly.

May 26th MCC will be hosting a Career fair. Eileen will send out information regarding that event.

Plant Tours

Middle school tours: The group discussion on the feasibility of tours for students in Middle School. All were in agreement that this is a group that should be targeted for the pipeline. Main barrier is transportation. Karen suggested that maybe this is something that could be sponsored by FAME. Another possibility would be that we

could get Company sponsors like the Finger Lakes works with their hands event. Eileen will bring this up at the Executive Meeting on June 2nd) Eileen will also contact Pam Kopiel at MACNY to see what suggestions she had.

It was suggested that superintendents be contacted to see what the best timeframe would be and also what schools would be interested.

It was decided that when the member companies were called about the internships, we would also ask if they would be open to holding a plant tour for middle school students.

Karen Springmeier suggested the use of Survey Monkey to collect most of the data about internships and company tours. The committee members would just need to follow up with them after the data was in.